

COMMITTEE: **INVESTMENT COMMITTEE**

NAME:

Date:

Z. CAFIRMA	E. PASTORES	R. MAGDAONG
------------	-------------	-------------

**RATING SCALE**

	3 - EXCELLENT	2 - SATISFACTORY	1 - NEEDS IMPROVEMENT
<b>CONDUCT OF MEETINGS (20%)</b>			
1	Materials are received in sufficient time to prepare for the meeting.		
2	The agenda was clear and realistic for the allotted meeting time.		
3	I had a clear understanding of the objectives for today's meeting.		
4	I felt supported and valued as a member of this committee/Board		
5	I was encouraged to discuss and share my opinions openly.		
6	Disagreements were handled openly, honestly and directly.		
7	The chair kept discussions on track.		
8	The chair was prepared for the meeting.		
9	Meeting participants were prepared for the meeting.		
10	Follow-up action item responsibilities were clear to all meeting participants.		
	<b>TOTAL</b>		
<b>PERFORMANCE OF DUTIES &amp; RESPONSIBILITIES (30%)</b>			
1	Establish the association's investment policies and guidelines and review them regularly.		
2	Monitor the investment funds' performance, including the impact on the association's policies and guidelines.		
3	Monitor, retain or replace investment managers and the portfolio's investment funds.		
4	Review the committee members' backgrounds to ensure no conflicts of interest exist.		
5	Interpret investment policies and resolve associated questions about the portfolio.		
6	Review fees incurred by the portfolio to ensure they are reasonable.		
7	Select, monitor and replace third-party advisors and consultants of the portfolio for effectiveness and appropriateness of responsibilities.		
8	Stay current with changes in laws and regulations and prepare amendments to the portfolio as required.		
	<b>TOTAL</b>		
<b>ACCOMPLISHMENT OF ACTION PLANS (50%) - 3 FOR COMPLETED, 0 FOR INCOMPLETE</b>			
1	2021 Committee Calendar		
2	Investment Policy and Guidelines		
3	Committee Charter		
4	2022 committee action plans		
	<b>TOTAL</b>		
<b>TOTAL SCORE/ADJECTIVAL RATING</b>			
	<b>3.00</b>	<b>2.76</b>	<b>3.00</b>

**AVERAGE                    2.92**

